

RESIDENCES OF THE

*World Trade Centre*

**The Common Facilities Committee**

Metropolitan Toronto Condominium Corporation No. 979

Metropolitan Toronto Condominium Corporation No. 989

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March 23, 2011

Dear Residents – 10 Yonge Street and 10 Queen's Quay West

We are writing on behalf of the Common Facilities Committee (CFC) regarding bicycle storage in the underground parking garage.

In order to keep track of all bicycles parked in the assigned bicycle spaces in the underground, it is essential to have a bicycle registration tag on your bicycle at all times.

Accordingly, please find attached a bicycle release form which we ask that you submit to the Management office by **April 30, 2011** and to receive your **new tag** in exchange to your old one.

Residences of the World Trade Centre has only 200 bike parking spaces. If you are not registered to park your bicycle in a bicycle space, you will need to remove the bicycle from the space and contact the Management office to be placed on the waiting list.

You are responsible for purchasing a lock for the bicycle locker. When you are using your bicycle, kindly lock your bicycle to avoid somebody using it in your absence.

If you no longer need your bicycle storage space or move, kindly advise the management office at 416-362-1222.

All bicycles which are locked on spaces to which they have not been allocated or have no bicycle tags will have their locks cut and will be removed from the underground beginning **Monday, May 9, 2011**.

If you have any questions regarding bicycle storage and/or wish to be put on the waiting list, please contact the Management office at 416-362-1222.

Thank you for your anticipated cooperation.

Yours truly,

**BROOKFIELD RESIDENTIAL SERVICES LTD.**

As Agents for and on Behalf of

**METROPOLITAN TORONTO CONDOMINIUM CORPORATION NO. 979 & 989**



Kamelia Andreeva

Junior Property Manager

Suite # \_\_\_\_\_

## **BICYCLE REGISTRATION FORM**

Date \_\_\_\_\_

Name \_\_\_\_\_

Suite \_\_\_\_\_ Building 10 YS / 10 QW

Day Phone # \_\_\_\_\_

Parking Space \_\_\_\_\_

Make of Bicycle \_\_\_\_\_

Colour of Bicycle \_\_\_\_\_

Identifiable attachments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Serial Number \_\_\_\_\_

**Signature** \_\_\_\_\_

**Staff Member Releasing Bicycle** \_\_\_\_\_

**NOTE: NEXT REGISTRATION WILL BE ON JANUARY 1, 2012  
NEW FORM WILL BE SEND IN LATE OCTOBER, 2011**