

December 23, 2008

To: Selected Residents 10 Queen's Quay West

Subject: Some Friendly Reminders from the Management Office

Recent inspections have revealed that some residents are in breach of the Corporation's Rules and Regulations.

Some residents have placed door mats and/or boots in front of their suite doors. Please note that Rule No. 15 advises that sidewalks, passageways, walkways and driveways that are used in common by the owners shall not be obstructed by any of the owners or used by them for any purpose other than ingress to and egress from their respective units. As the doormats and footwear may impede traffic or constitute a trip hazard, *we respectfully request that doormats and boots be moved to the interior of the suites.*

Some residents have installed satellite dishes on their balconies. Rule No. 19 states that no television antennae, aerial tower or similar structure shall be erected on or fastened to any unit or the common elements, except in connection with a common television cable system. *We respectfully request that satellite dishes be removed immediately.*

Finally, please note that the Board of Directors has instituted a no tipping policy at 10 Queen's Quay West. *In-house staff will be provided with holiday bonuses financed from the Corporation's budget.*

Thank you for your kind attention to these important matters.

Yours truly,

Brookfield Residential Services Ltd.
Acting for and on behalf of MTCC 989