

Residences of The World Trade Centre

**CASAS 100 Condominium & Apartment Suite
Alarm System**

Ensuite Keypad Panel

OPERATING INSTRUCTIONS



Intercon Security Limited

PROGRAMMING INITIAL SECURITY CODE - Select your own "key" for your suite entry and alarm system when you move in.

PROCEDURE:

- STEP 1.** Enter the number zero (0) by pressing the appropriate number key once.
- STEP 2.** Press the asterisk key (*) once.
- STEP 3.** Enter your personal four-digit security code using the number keys. You may use any number from zero (0) to nine (9). You may select any four numbers of your choice and in any sequence. However, the first number chosen may NOT be zero (0). The first digit must be a number from one (1) to nine (9) only. But, you may include the number zero (0) as the second, third and/or fourth digit of your security code.
- STEP 4.** Press the asterisk key (*) once again.
- STEP 5.** Enter your personal four-digit security code again as in Step 3 above.
- STEP 6.** Press the numeric (#) once. You have now completed the steps necessary to program your own security code. Should you wish to change your suite's security code number at anytime, please follow the procedures outlined below.

PROGRAMMING SECURITY CODE CHANGES - Change your personal security code number whenever you wish.

PROCEDURE:

- STEP 1.** Enter your current four-digit security code number using the number keys.
- STEP 2.** Press the asterisk key (*) once.
- STEP 3.** Enter your new four-digit security code using the number keys. You may use any number from zero (0) to nine (9). You may select any four numbers of your choice and in any sequence. However, the first number chosen may NOT be zero (0). The first digit must be a number from one (1) to nine (9) only. But, you may include the number zero (0) as the second, third and/or fourth digit of your security code.
- STEP 4.** Press the asterisk key (*) once again.
- STEP 5.** Enter your security code number again as in Step 3 above.
- STEP 6.** Press the numeric key (#) once. You have now completed the steps necessary to reprogram your security code number. This procedure should be followed every time you wish to change your code.



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CASAS 100 Condominium & Apartment Suite Alarm System

Keypad Panel ... *access control & security at the touch of a button !*

Effective security and access control that's easy to use !

Your condominium suite has been equipped with a sophisticated and powerful, microprocessor-based entry and alarm panel. The CASAS 100 system has been custom-designed to specifically meet the needs of multi-tenant buildings such as yours.

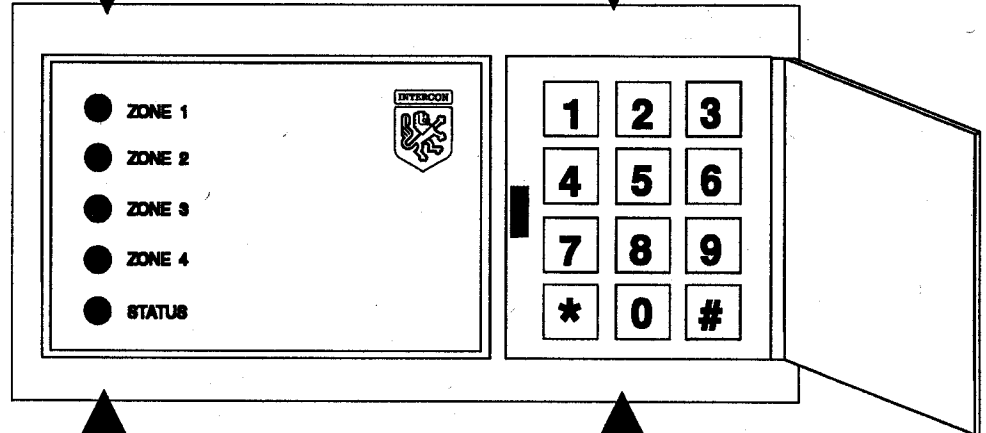
Your system provides you with a preprogrammed, confidential security code to limit access to your suite. In addition, your system will generate an alarm should forced entry into your suite be attempted. Your suite door has been equipped with a contact detection device which monitors whether unauthorized access to your suite has taken place or if your door has been left open in error.

The CASAS 100 installed in your premises can also be used to signal emergency conditions directly from the key panel. Your system is monitored directly at your site and provides 24-hour per day alarm response and security coverage - if it is used correctly.

By following the instructions listed below, you will be able to correctly utilize the full capabilities of your system and ensure that your home is protected.

Red Zone One Indicator Light tells you if the door to your suite is in alarm or has been left open (LIGHT FLASHING), and if it's closed (LIGHT OFF).

CASAS 100 Keypad allows you to turn your system on (ARMING) when you are away, and to turn it off (DISARMING) or on (SECURITY ON) when you're home.



Yellow STATUS Indicator Light tells you if your system is armed (LIGHT OFF) or disarmed (LIGHT ON), and if your keypad panel is receiving the power it needs to operate (LIGHT FUNCTIONING).

CASAS 100 Keypad allows you to send an emergency alarm (DURESS) signal to your on-site security office 24 hours per day. Duress alarms can be sent from armed or disarmed system keypads.

SECURITY CODE - *The confidential "key" to your system.*

Your personal, four-digit security code is the "key" to your system. This number should be memorized. It should not be written down and left in a readily accessible location within your suite, nor divulged to any but authorized persons. Your security code number can be used to turn your system OFF and allow access to your suite WITHOUT causing an alarm.

Whenever you leave your suite, for whatever reason, it is recommended that you ARM or turn on your system.

ARMING (with Entry/Exit Delay) - *Turning your system ON when you leave your suite.*

- STEP 1** CHECK THE RED ZONE ONE INDICATOR LIGHT. If this red light is ON, it means that the door to your suite is open. You can check the operation of the door contact by closing the door and confirming that the light goes out. If the light is OFF, this means that everything is normal and you may proceed with arming. Although you can arm your system while your suite door is open, it is necessary to close the door before expiry of the Exit Delay Time or you will cause an alarm.
- STEP 2.** CHECK IF THE YELLOW ARM/DISARM LIGHT IS ON OR OFF. If the yellow light is OFF, it means your system is still armed and it will have to be disarmed by entering your personal, four-digit security code before it can be turned back on again (see DISARMING section below). If the yellow light is ON, it means your system is turned off and you may arm it.
- STEP 3** ENTER YOUR PERSONAL CODE IN SEQUENTIAL ORDER FOLLOWED BY THE NUMERIC SIGN. This arms your system and you will have 30 seconds (preprogrammed EXIT DELAY TIME) to leave your suite and close the door. Failure to close the door within this period of time will cause an alarm.
- PLEASE NOTE** Once your system has been armed it will NOT be possible to *re-enter* your residence, after expiry of the Exit Delay Time, causing an alarm - *unless you disarm your system*. During the 30-second delay time you may open and close your suite door without causing an alarm. When you leave your suite again it will be necessary to *rearm* your system.

DISARMING (with Entry/Exit Delay) - *Turning your system OFF when you return to your suite.*

When you return home, it will be necessary to turn your system off immediately upon entering your suite.

- STEP 1** ENTER YOUR SUITE, CLOSE YOUR DOOR AND PROCEED DIRECTLY TO THE KEYPAD CONTROL PANEL. You will have 30 seconds (preprogrammed ENTRY DELAY TIME) in which to begin the disarming procedure before an alarm is generated. Your panel has a built in speaker which will emit a continuous beeping sound until disarming begins. This beeping will stop upon entry of the first number of your four digit security code).
- STEP 2** ENTER YOUR PERSONAL, FOUR-DIGIT SECURITY CODE IN SEQUENTIAL ORDER FOLLOWED BY THE NUMERIC SIGN. The panel speaker will beep once for each correctly entered number. The speaker will quickly beep three times for each incorrectly entered number.
- STEP 3** CHECK TO ENSURE THAT THE YELLOW ARM/DISARM LIGHT IS ON. If it is not on, it means that you have not turned your system off correctly.

QUICK ARMING - *Please note*

You can follow this simple step to arm your system.

- STEP 1** PRESS THE [1] AND [3] KEYS ON THE KEYPAD PANEL SIMULTANEOUSLY. This arms your system and you will have 30 seconds (preprogrammed EXIT DELAY TIME) to leave your suite and close the door. Failure to close the door within this period of time will cause an alarm.

SECURITY ON (without Entry/Exit Delay) - *Arming your system for added security when you're home.*

You may wish to turn your system on when you are home to provide continued suite security.

- STEP 1** PRESS THE [7] AND [9] KEYS ON THE PANEL AT THE SAME TIME. This arms your system and the yellow ARM/DISARM light should be off. If the red ZONE ONE indicator light is on, it means your suite door has not been closed and it will cause an alarm. **Please remember that you must disarm your system before opening the door to your suite.**

DURESS (24 hours per day) - *Sending an emergency alarm signal when you need help.*

When your system is armed, a DURESS alarm signal can be instantly sent to the on-site security office from your ensuite keypad panel by PRESSING BOTH THE [*] AND [#] KEYS SIMULTANEOUSLY ONCE. Pressing these keys more than once on an armed system will result in additional duress alarm signals being sent to the on-site security office - one each time you press the keys.

When your system is disarmed, a DURESS alarm signal may be sent to the on-site security office instantly by PRESSING BOTH THE [*] AND [#] KEYS SIMULTANEOUSLY TWICE IN SUCCESSION. If you only press these keys ONCE, there will be a 30-second time delay before an alarm occurs. If you accidentally send a DURESS alarm signal, you may cancel the alarm within this 30-second delay time by entering your personal, four-digit security code.